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NewspaperARCHIVE.com is the world's largest online newspaper database featuring over 120 million newspaper pages from the U.S. Canada, and foreign countries. They add about 2.5 million pages each month so check the database often.

NAVIGATING THE DATABASE

Select the “Search” tab at the top of the home page.

Use the “Exact Search” option, but do not enter initials as the database ignores them.

Given names may be abbreviated such as Geo. instead of George, or Robt. for Robert, etc. Don’t hesitate to misspell a name, or to use variations such as Loretta for Lauretta.

Search for addresses as you may find a number of classified advertisements, or events where your ancestor’s name wasn’t mentioned.

Look for articles about events, ancestor’s employers, and organizations to which they belonged.

The Optical Character Recognition (OCR) isn’t perfect, so be sure to search for all collateral family members.

TOOLS

NewspaperArchive.com presents copies of original pages in PDF format. The PDF toolbar may not initially be visible. Use the mouse pointer to hover over the bottom part of a printed page. A floating toolbar will then appear with the



Adobe Reader symbol on the far right. Click on the symbol: Additional toolbars will then appear at the top of the frame, and along the left side. The most important tool on the left side toolbar is the “Find” or binocular symbol. It will allow a word search of the entire document with the result highlighted in the text. The most important tools on the top toolbar are the “Save a Copy”; the “Pan Around Tool”; the “+” and “-” signs which are used to enlarge or reduce images, and the “Snapshot” tool which appears as small camera. It is the Snapshot tool that will allow you to snip the article of interest, then paste it into a Word or other word processing document. If the camera does not appear on the tool bar do the following:

1. Right click anywhere on the top toolbar.
2. Click on the “Take Snapshot” (camera) icon and it will be added to the top toolbar.

3. If the camera icon does not appear in the drop-down menu, click on the “Edit” option where an additional drop-down list will appear, then click on the Snapshot tool.

Continue to add any additional tools you need by clicking on their icons in the drop-down menus.

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