

Don's Digital Organization for Genealogy

Top Level Folder:

GENEALOGY

00 READ ME FIRST.txt

Don & Carley Worth Genealogy

Contents of Folder

- Books and Web Sites - Formatted and illustrated "books" about specific family lines as well as our family history web sites
- Cemetery Photographs - photos we took of family headstones by Cemetery
- Databases and Record References - digitized databases in which we have found records of our family
- DNA Test Results - DNA tests for family members and correspondence with matches
- Evidence Files in Blue Binders - Older source materials, see READ ME file in folder
- GED and Reunion files - Genealogy databases in .GED file format. Can be imported into a Genealogy application & Reunion files
- LDS submissions - data submitted to LDS church
- Miscellaneous - odds and ends, not specifically related to information about our family
- Old Photo Scans ORIGINALS - High resolution images unedited scans, organized by location of originals
- Old Photo Scans PROCESSED - Images organized by family, some edited/restored
- Several folders of research materials. One for each grandparent line. labeled with the great grandparents' surnames:
Research <surname> <surname>

01 FILE NAMING CONVENTION.txt

FILE NAMING CONVENTION

This convention is used for processed source files and for photograph image files:

SURNAMEFirstnamesyyyyTypeOfRecordLocation.jpg or .pdf

Where yyyy is the year of the record. This way, an alphabetical sort

of the files will allow records for the same person to be grouped together in chronological order.

Examples:

BISHIRJeremiah1823MarriageRecordWhiteCoIN.jpg

SPURGEONJohn1870censusYoloCoCA.jpg

WOODSBarbara1938HighSchoolGraduationDress600dpi.jpg

BOOKS AND WEBSITES

Published material - web site, books, chapters in PDF format, etc.

CEMETERY PHOTOGRAPHS

Photos taken in cemeteries (original copies), organized by cemetery

DATABASES AND RECORD REFERENCES

Databases purchased from historical societies, CDs, etc.

DNA TEST RESULTS

Test results, files, correspondence with matches, etc.

EVIDENCE FILES IN BLUE BINDERS

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Evidence Files in Blue Binders

If you see a source in one of our books or in our GED file that has EFxxx, here is where you would look.

This folder contains scans of the Genealogy Evidence Files we collected when Carley and I first started doing Genealogy in the late 1970s and early 1980s. We put all the material we gathered in several blue 3-ring binders and this folder contains scans of the contents of those binders. (More recent source material is kept in the "Research <surname>" folders now.)

Following the advice of the LDS Church, as we gathered information on our families (all of our families) we assigned it a sequential EF number. Within EFs, if we did more than one search, we assigned Search Numbers (SNs). We did not attempt to separate Carley's records from mine because in those days we were talking to relatives about multiple families in the same interview. It was a good system before there were computers, but jumbling all of Carley's and my

families together doesn't work out so well now. It makes it hard to pull out just the things that a cousin in one family line might want. Consequently, we usually copy this entire folder for cousins. There are descriptions of the materials here as well as some attempts that I made at indices broken out by family in the first folder.

Probably the most important things you will find in here are:

- 1 - Notes from oral interviews with elderly relatives from the late 1970s
- 2 - Correspondence with relatives who had researched the family
- 3 - Scans of some original documents

GED AND REUNION FILES

Recent exports of our database to GEDCOMs
Backups of Reunion databases

LDS SUBMISSIONS

Copies of GEDCOMs submitted to LDS Pedigree Resource File

MISCELLANEOUS

General genealogy information

OLD PHOTO SCANS ORIGINALS

00 README.txt

Images in this folder are arranged by where they were obtained or where they are located (eg. "Brown Don Photo Album" or "Steve's loose photos"). When originals are available, scans are performed at 600dpi, 24 bit color with no exposure correction or sharpening and saved in lightly compressed JPG files. (I have not found TIFF files to be practical or necessary - don't get me started!)

OLD PHOTO SCANS PROCESSED

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Old Photo Scans

This folder contains scans of all the old photographs I've been able to find. Most are in high resolution (600 dpi, 24 bit color, lightly compressed JPG) but a few are left-overs from the 1990s when I scanned at a lower resolution and grayscale. Some are the product of photographic copies from before there were scanners. When

available, I rescanned at higher resolution, so there is some duplication - look for the best copy (usually the largest file). Some have been edited from the original scan to improve their appearance. (Original unedited scans are in the "Old Photo Scans ORIGINALS" folder elsewhere)

Most photos are captioned in the file name (SURNAMEgivennameYEARcaption) so that the photos for a person tend to sort together. Where a longer caption was needed I added space and text under the photo. Photos I had in 1996 are captioned in the WORTH.PDF and GARLICKS.PDF etc. files from the book I published.

Photos are arranged in nested folders with the folders of older generations of ancestors inside the folder of their direct descendant. So, a couple's folder contains a folder for the man's parents and one for the wife's parents, as well as all photographs of that couple and their children from their marriage forward. Nesting occurs only for my direct ancestors, so cousin photos are grouped with the common ancestral couple that I have with them.

Most of the photos have been only lightly edited to improve contrast. Many are in need of photo restoration but, unless I was publishing them in a book, I haven't undertaken that. I have almost 5,000 old family photos after all!

RESEARCH surname1

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RESEARCH FOLDERS

Folders labeled "Research <surname(s)>" contain source information for one or more related surnames. Most actual sources can be found in a folder called "Sources" in each Research folder. Files in these folders are named as follows:

SURNAMEFirstnamesyyyyTypeOfRecord.jpg or .pdf

Where yyyy is the year of the record. This way, an alphabetical sort of the files will allow records for the same person to be grouped together in chronological order.

The Submissions and Collections folder contains sub-folders of records as they were gathered, sometimes arranged by where they were found (or from whom).

Records that have not yet been entered into the genealogical database are stored in the To Process folder. Once processed they are put in the corresponding Source folder and/or a sub-folder of the Submissions and Collections folder.

A "01 Paper Files" folder may appear. This contains scans of paper documents that were collected (such as military pension files, etc.)

A "02 Audio Files" folder contains digitized audio tapes. Usually these are of interviews conducted in the late 1970s with elderly relatives.

01 PAPER FILES <surname>

02 AUDIO FILES <surname>

SOURCES

SUBMISSIONS AND COLLECTIONS

TO PROCESS

UNRESOLVED SOURCES

RESEARCH surname2

etc.